



msletb

Bord Oideachais agus Oiliúna
Mhaigh Eo, Shligigh agus Liatroma
Mayo, Sligo and Leitrim
Education and Training Board

16th August 2026

Re: Invitation to Tender for Architectural led Design Team Consultancy Services for Roof Replacement Works at Sligo Training Centre, Manorhamilton Road, Ballytivana, Sligo

A Dhaoine Uaisle

On behalf of the School Authority (the Contracting Authority for this project) you are hereby invited to tender for Architectural services (including buying in of additional services for other disciplines as required) for the above project.

The project consists of:

Consultant investigations have identified significant deterioration throughout the roofing system including:

- Widespread Membrane Failure
- Saturated Insulation
- Failed Joints and Flashings
- Defective Rainwater Drainage
- Repeated Patch Repairs
- Extensive Water Ingress
- Poor Thermal Performance
- Unsafe Roof Access Arrangements
- Inadequate Edge Protection
- Deteriorated Rooflights
- Deterioration Around Roof Penetrations.

The existing roof has reached the stage whereby reactive maintenance is no longer considered a viable long-term solution.

The Form of Contract will be the Standard Conditions of Engagement for Consultancy Services (Technical COE1) including the Template Schedule A and B, available at <https://www.gov.ie/en/collection/ddc58-school-building-and-design/> > Appointment of Consultants > Small Works.

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The scope of service is detailed in the tender documents and in Design Team Procedures for Small Works (TGD 007) available at <https://www.gov.ie/en/collection/ddc58-school-building-and-design/> > *Technical Guidance Documents / School Design Guides*.

The address to which tenders must be returned and the date and time before which tenders must be received are stated in the Contract Notice. Tenders sent to any other address, or received after the specified date and time, will be deemed invalid tenders. Unsigned tenders/tender proposal forms will likewise be deemed invalid tenders. The signature for the Form of Tender/Tender Proposal Form must be that of a Principal or Director of the firm. Tenders must be in the format prescribed in the Form of Tender/Tender Proposal Form and all required documents must be submitted.

Tender submissions must be received by eTenders portal only, with the onus resting with the Tendering party to ensure receipt of the submission before the latest time and date for receipt of tenders”.

All queries in relation to this tender competition must be submitted (and will be answered) through the e-Tenders website. All queries must be submitted as soon as possible and, in any event, not later than 5 working days before the latest time for receipt of tenders, although the Contracting Authority may at its discretion respond to queries raised after that date. If the Contracting Authority responds to a query, it will send the response to each Candidate unless the Candidate raising the query has clearly designated the query as confidential and the Contracting Authority agrees that it should be treated as confidential.

Tenders will be assessed in accordance with Guidance on Procuring Consultants for Small Works, 4th Edition October 2021.

Candidates may visit the site by prior arrangement with the School Authorities.

Is mise, le meas

Jacinta Kelly

Buildings Officer

(on behalf of Mayo Sligo and Leitrim Education and Training Board)

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